

www.futuregas.com.au



FutureGAS2012

27–29 March 2012

Brisbane Convention & Exhibition Centre
Brisbane, QLD

PLATINUM SPONSOR

MWM

Energy. Efficiency. Environment.

A Caterpillar Company



GOLD SPONSORS



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Exhibitor and Sponsor Prospectus



Invitation

FutureGAS is about looking forward to where the industry could and should be in the years ahead. It is about the gas industry as a whole from exploration to end use, and how together the gas industry can create new opportunities for the industry regarding supply and export and domestic consumption.

Each year FutureGAS has grown, and in 2012 we will be building upon the success of previous years with new innovations to allow delegates to network and exchange ideas.

The Gala Dinner and Opening Reception remain highlights of the networking program, and are enhanced by the Engineers at the Exhibition Drinks, which returns due to popular demand, and the Women in Energy: Gas Networking Breakfast. The provision of breakfast each morning also allows delegates the opportunity to maximise their time at the Exhibition Hall.

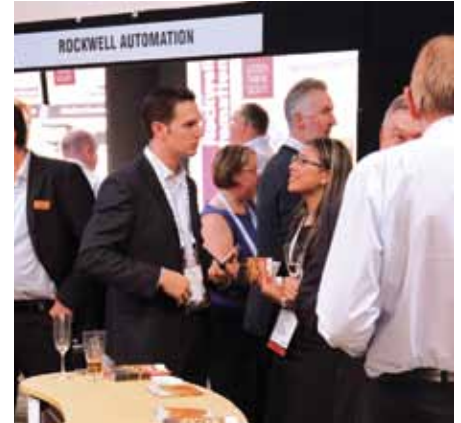
For exhibitors we have added to the networking opportunities in the new expansive Exhibition Hall. The exhibition space has once again grown in size and will include a number of networking lounges, which will encourage people to visit, conduct meetings and stay longer.

2012 will also see an expanded and more comprehensive speakers program. The popular Technical stream will now run on both days, alongside the established Business stream – ensuring that delegates will find topics of interest no matter what their primary focus is.

In 2012, we will return to the heart of the idea behind FutureGAS to focus on unconventional gas supply, and how to grow the use of natural gas in both export and domestic use, and the surrounding issues including LNG, encouraging increased gas use in the community, gas-to-liquids, distribution, generation, large-scale generation, industrial use and gas for transport are just some of the issues to be tackled.

I encourage you to be part of FutureGAS in 2012 – it offers a range of face-to-face opportunities to showcase your company and services to the gas industry – and I look forward to seeing you in Brisbane in March 2012.

Lyndsie Mewett
Conference Convenor



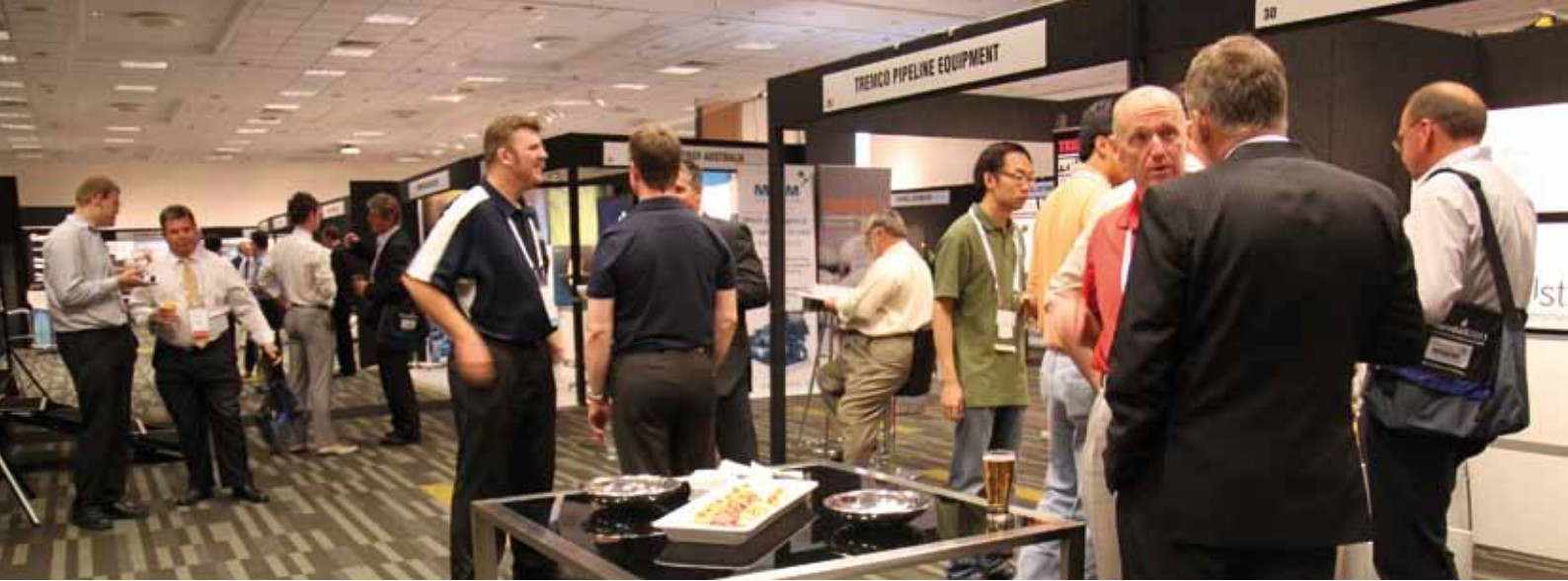
About Great Southern Press

Since 1972, Great Southern Press has been publishing magazines relating to the gas industry. Today Great Southern Press publishes a number of industry magazines, including *Gas Today*; runs a number of conferences and exhibitions; and, - publishes a wide range of online content. The company seeks to bring information and business opportunities to their customers whether online, in print or at events. The team that brings you *Gas Today* also organises FutureGAS, ensuring that a team that knows gas is working with the industry to create an event that meets the needs of the industry.



Why sponsor?

- Improve your brand recognition
- Generate new leads by networking
- Create new partnerships and alliances
- Strengthen your position as market leader within the industry
- Achieve industry recognition by being associated with this high profile event
- Differentiate your company from others in the industry
- Show your support for the growth of the natural gas industry.



History of FutureGAS

Interested in exhibiting?

See page 14 for further information.

FutureGAS was founded in 2009 as an event to address the entire spectrum of Australia's natural gas industry.

The inaugural conference and exhibition was held in Brisbane with a niche exhibition and two-day business paper stream.

Since that time the event has rapidly expanded, as it seeks to advance the cause of natural gas in Australia – addressing current projects, future developments and innovative options for future gas use in Australia.

Each year, the exhibition, conference and networking program have increased in size and scope, building on previous successes.

In recent years, the event has moved to the Brisbane Convention and Exhibition Centre to accommodate the increased interest from delegates and exhibitors. In addition to the business program, a technical stream was introduced in 2011 to provide engineers and technical

professionals with the most up-to-date specialist knowledge. The 2012 event will see the technical program run over two days for the first time.

The number of networking opportunities has expanded to not only include morning and afternoon tea and lunch breaks in the Exhibition area, but also an opening cocktails function, Gala Dinner, Engineers' Drinks and the Women in Energy: Gas Breakfast, giving a range of unique forums for participants to build long-lasting business relationships.

The event is built on partnerships, and we are proud that our Event Partner MWM Energy has been supporting the event since its inception in 2009.

2012 also sees CNC Project Management come onboard as event Gold Sponsor and sponsor of the FutureGAS Gala Dinner.

We look forward to building on these relationships, and many more, into the future.

Social networking opportunities at FutureGAS 2012

Opening Cocktails

Exhibition Hall, Tuesday 27 March
6.00pm – 8.00pm

FutureGAS 2012 will open on Tuesday evening as delegates and exhibitors come together in the exhibition area to enjoy canapés and drinks.

Attend this function to speak to clients, exhibitors and colleagues in a relaxed setting. Meet old friends and establish new acquaintances as the event officially gets underway. The cocktails also allows you to preview the exciting products and services on display from exhibitors.

Engineers' at the Exhibition Drinks

Exhibition Hall,
Wednesday 28 March
5.00pm – 7.00pm

On Wednesday evening, engineers, project managers and like-minds are invited to take part in social drinks in the Exhibition Hall before ushering in the night of nights – The Gala Dinner. The Engineers' Exhibition Drinks is an extended networking opportunity, drawing in industry professionals who are on their way home from work or unable to attend the exhibition during the day. Enjoy complementary drinks and nibbles while reaching a wider audience.



Gala Dinner

Exhibition Hall,
Wednesday 28 March
7.00pm – 11.00pm

The dinner will include a three course meal beginning with pre-dinner drinks and canapés.

This highly enjoyable night is not to be missed and provides a great opportunity to network with your industry colleagues. The FutureGAS Gala Dinner in 2009, 2010 and 2011 have been one of the standout highlights of the event, and this year promises to be even better.

The Gala Dinner is also an excellent function to entertain clients by reserving a whole table for your company. Numbers are strictly limited, so make sure you book early to secure your place.

Women in Energy: Gas Networking Breakfast

Thursday 29 March
8.00am – 9.00am

Exhibition Hall will open early on Thursday morning to welcome women of the industry for a targeted networking breakfast.

This networking opportunity stems from the very successful women's networking function held in 2011. The breakfast is aimed at women working within the gas industry who may not be able to attend the entire conference. While the gas industry has traditionally been a male-dominated sector, more young Australian women are being encouraged to consider careers in engineering and resources. Events such as the Women in Energy: Gas Networking Breakfast facilitate development opportunities for professionals (male or female) to ensure that there are positive role models to 'blaze the trail'.

Major sponsorship

PLATINUM \$27,500 includes GST

This sponsorship option presents an exclusive opportunity for your company to demonstrate its leadership and commitment to Australia's gas industry. There can only be one Platinum Sponsor and that company will play the leading role in every aspect of FutureGas 2012.

Exclusive status

- Address delegates at the plenary session on Day 1
- Promotional material sent out with Registration confirmation
- An exhibition space of 6 x 6 m in premium position
- Four full registrations and four booth worker registrations
- Coverage in *Gas Today* conference edition
- Coverage in *Gas Today* conference-wrap edition
- Opportunity to seat-drop an item or brochure during the conference.

Exclusive follow up

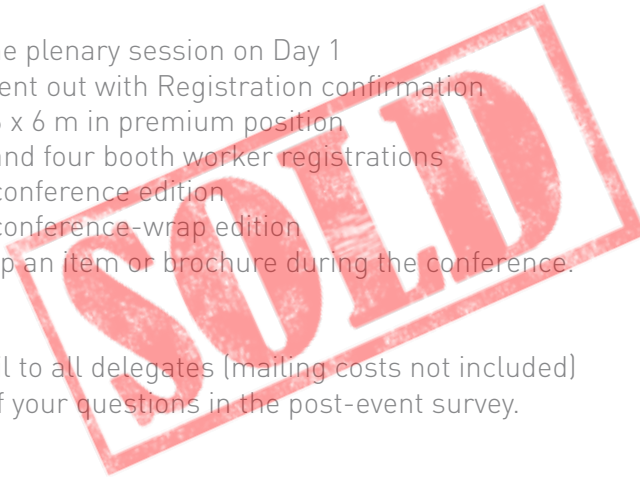
- One email or direct mail to all delegates (mailing costs not included)
- Inclusion of up to five of your questions in the post-event survey.

Exclusive branding

- Logo displayed wherever the event logo appears
- Logo displayed on lectern
- Projector backdrop during the event proceedings
- Opportunity to place major signage in the conference venue
- Logo and link larger than others on conference website.

Exclusive networking

- One table of 10 at the Gala Dinner
- 10 passes to the Opening Cocktails.



GOLD Option # 1

**The Gala Dinner \$13,750
includes GST**

- Complete sponsorship of the events Gala Dinner; this includes input on entertainment, theming and catering
- An exhibition space of 6 x 3 m
- Two complimentary delegate registrations and 2 complimentary exhibitor registrations
- Profile in the conference edition of *Gas Today*
- Online company profile
- An opportunity to address attendees at the dinner
- Coverage in the conference wrap edition of *Gas Today*
- Opportunity to provide branded gifts to delegates
- Customised invitations for potential guests of your company and assistance in contacting these guests on request
- Recognition on promotional materials leading up to the event
- Acknowledgement of status in all material before, during and after the event
- An insert in the conference satchels.

GOLD Option # 2

**The Opening Cocktails + One
sponsorship option \$13,750
includes GST**

- Complete sponsorship of the event's *Opening Cocktails*; this includes input on entertainment and catering
- Choose one of the sponsored items from pages 6 and 9 and receive its benefits
- An exhibition space of 6 x 3 m
- Two complimentary delegate registrations and two complimentary exhibitor registrations
- Profile in the conference edition of *Gas Today*
- Online company profile
- The opportunity to be the first to address delegates at the beginning of the conference
- Coverage in the conference wrap edition of *Gas Today*
- Opportunity to provide branded gifts to delegates
- Customised invitations for potential guests of your company and assistance in contacting these guests on request
- Recognition on promotional materials leading up to the event
- Acknowledgement of status in all material before, during and after the event
- An insert in the conference satchels.

SILVER (3 available)

**Any sponsorship package of
\$6,600 or more qualifies as
Silver**

Play a major role in the event and receive all the basic benefits as well as:

- Recognition on promotional materials leading up to the event
- One complimentary delegate registration
- Acknowledgement of status in all material before, during and after the event
- Unlimited exhibition visitor invites
- An insert in the conference satchels
- Customised invitations for potential guests of your company and assistance in contacting these guests on request.

Plus the benefits from the items you have chosen from pages 10-13.



All break sponsorship includes excellent branding opportunities.

All sponsors receive these benefits

Get on board to take advantage of the opportunities offered by this event and receive:

- Recognition in the conference edition of *Gas Today*
- Recognition on the event website
- Recognition in the event guide
- Customised invitations for potential guests of your company and assistance in contacting these guests on request
- Plus the benefits from the items you choose on pages 10-13.

Sponsorship items

Select the items from the following pages that you wish to sponsor; if the combined total price of these items reaches \$6,600 you will qualify as a Silver Sponsor. All prices are in Australian dollars and include 10 per cent GST.

Engineers at the Exhibition Drinks \$4,400

(1 available)

After a successful debut at FutureGAS 2011, the Engineers at the Exhibition Drinks will return to FutureGAS on the Wednesday evening. The Exhibition Hall will stay open later to accommodate those who wish to visit the exhibition on their way home from work. Refreshments and nibbles will be provided to those attending. Attendance will be targeted at, but not limited to, engineers and delegates.

You will receive:

- Signage through the exhibition area
- The opportunity to supply branded material
- 30 personalised invites to people of your choice
- An announcement over the PA as to who is sponsoring the function.

Women in Energy: Gas Networking Breakfast \$3,850

(1 available)

After the successful Women in Energy: Gas Networking Function in 2011, FutureGAS will once again bring together women from the natural gas industry for networking and breakfast. The Exhibition Hall will open early to allow a targeted networking event. Breakfast will be provided and will also include a high quality speaker. This function is aimed at women in the gas industry, particularly those who may not be able to attend the full conference.

You will receive:

- Signage in the function area
- The opportunity to address attendees
- Seat drop of promotional material or branded gift.

Lounge sponsor \$3,300

(2 available)



This option gives you an opportunity to sponsor one of the two central meeting points of delegates. Imagine your company's logo spread over an area regularly visited by delegates who are relaxing and networking.

You will receive:

- One area right in the heart of the action
- A high level of exposure to delegates, trade visitors and exhibitors
- Exclusive rights to signage and branding within the lounge areas.
- Distribution of promotional material within the lounges
- Other ideas can be discussed.

All Day Marketing Blitz \$7,700

(2 Available)

Take over the event for one day with this innovative and exciting new sponsorship option. Have the opportunity to have your branding all over the event for one day.

You will receive:

- Sole rights to one tea break, lunch break, two streamed sessions of your choice and sponsorship of the daily news
- Ability to place your logo within all of these sessions
- Receive a half page spread in daily news of the conference
- Background signage between presentations
- The opportunity to display your own signage during a streamed session
- The opportunity to chair your sponsored session
- Announcement over the PA for tea break.

This item automatically qualifies you as a Silver Sponsor.

Satchels \$6,600

(Reserved for Platinum Sponsor)



Few sponsorship opportunities have quite the lasting presence as being the satchel sponsor. The bags will not only be in abundant supply during the event, but are likely to be used by many delegates for considerable time after the event.

You will receive:

- Input into the type of satchel bag
- Your logo on the bag
- A lasting reminder of your company and its sponsorship.

Name Tag and Lanyard \$4,400

(1 available)



The name tags and lanyard will be a ubiquitous presence throughout the event. Every time a delegate

stumbles upon a half-remembered colleague and struggles to recall their name they will see your logo at the same time.

You will receive:

- Your logo on the lanyard
- A constant reminder of your company and its sponsorship.

Pocket Program \$2,750

(1 available)

The Pocket Program will be an invaluable resource throughout the event. Every time a delegate pauses between sessions to check where they are heading next they will see your logo at the same time.

You will receive:

- Sole branding of the pens throughout the conference
- Circulation of your pens throughout the conference during session and exhibition
- Pens inserted into delegate satchels
- A lasting reminder of your company and its sponsorship.

Notepads \$2,200

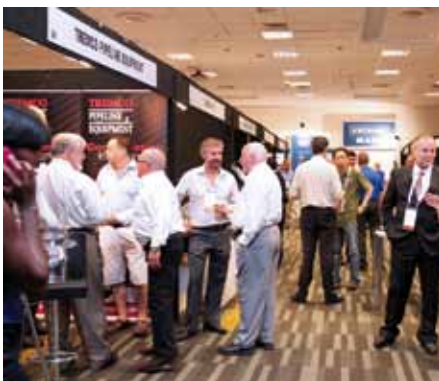
(+ materials)

We will ensure notepads are circulated in appropriate volumes throughout the week.

You will receive:

- Sole branding of notepads used throughout the conference
- Circulation of your notepads throughout the conference during sessions and exhibitions
- Notepads inserted into delegate satchels
- A lasting reminder of your company and its sponsorship.





Breakfast Sponsorship \$2,200 (2 available)

This is a new option to get the delegates to your booth from the very start of the day. Welcome all types of delegates to your booth with egg and bacon muffins and ham cheese croissants, delivered exclusively to your booth. Have your booth known as the place to start the day on the right foot.

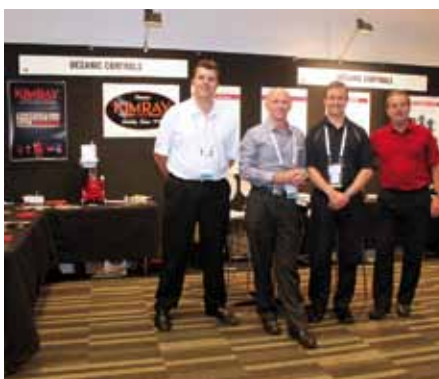


Sessions \$1,100 (12 available)

The business and technical sessions present a great opportunity for targeted sponsorship to reach specific sections of the industry. Let us know today if you are interested in reserving the session of your choice.

You will receive:

- Background signage on presentation screen
- The opportunity to display your own pull up banners on the stage
- Company logo in conference program
- Announcement by session chair.



Lunches \$3,300 (2 available)

Lunches will be served to all delegates in the exhibition area each day, giving you an excellent opportunity to take advantage of their gratitude for providing them with much needed nourishment.

You will receive:

- Basic signage around lunch buffet
- The opportunity to supply branded napkins
- The opportunity to supply pull up banners around the buffet
- Announcement over the PA as to who is sponsoring the session
- Company logo in conference program.

Breaks \$2,200 (2 Available)

Morning and afternoon tea will be served to all delegates in the exhibition area each day, and this well-earned break is also a great opportunity for promotion.

You will receive:

- This option includes basic signage
- The opportunity to supply branded napkins
- Your company will also be able to supply pull up banners around the refreshment buffet
- An announcement over the PA as to who is sponsoring the break.

Talk and Tea \$2,750 (1 available)

This new sponsorship allows you to combine the sponsorship of a session with a morning or afternoon tea and make your mark on this event. Delegates will see your company name when they sit down for the presentations and then again for their break. Receive the benefits of both sponsoring a session and a tea break.

You will receive:

- This option includes basic signage
- Your company will also be able to supply pull up banners around the refreshment buffet
- An announcement over the PA as to who is sponsoring the break
- Background signage on presentation screen
- The opportunity to display your own pull-up banners on the stage
- Company logo in conference program
- Announcement by session chair.



Daily News \$1,650

(1 available)

This popular newsletter is distributed to every exhibition booth and all attendees. Published each day of the event, it contains latest news and photos from the event ensuring that everyone is looking through it to find a photo of themselves or extra details of the event program.

You will receive:

- Sole rights to include advertising in that issue
- A detailed profile
- A great way to draw people to your stand or publicise anything that you are doing during the event.

Re-usable water bottle \$2,750

(+ materials)



A great way to make a splash, these water bottles will ensure delegates can keep hydrated without needing to churn through

disposable cups. These branded items will be inserted into the satchel bags and mean that all delegates will take your logo home with them.

You will receive:

- Your branded drink bottles inserted into every delegate satchel
- A lasting reminder of your company and its sponsorship.

The Coffee Cart \$5,500

(Reserved for Platinum Sponsor)



Ever thought your company could branch out in to the café business? Have your own café set up with your company's name. Be the company that gives the delegates the much needed hit of caffeine to keep them going throughout the day. The permanent coffee cart is always a highlight of the event.

You will receive:

- A standard mobile coffee cart and professional barista
- The sole rights to supply branded coffee cups and paraphernalia
- High level of delegate traffic
- The sole rights to brand the cafe area
- Your company name as the café's name.

Satchel inserts Leaflets/brochures \$1,100 Gifts \$2,200

Plus material costs.

To ensure that everyone gets the most out of this option, it will be limited to one of each kind of gift, so get in quick if you've got something in mind. This option will leave a lasting reminder of your company and its sponsorship.

Some suggestions include:

- Shirts
- USB keys
- Mini footballs
- Bottle openers
- iPhone cases
- Travel coffee mugs
- Keep cups
- MP3 players
- Diary.

Please note this option is provided free to all major sponsors, but please confirm your item early to guarantee your satchel gift is available and exclusively yours.

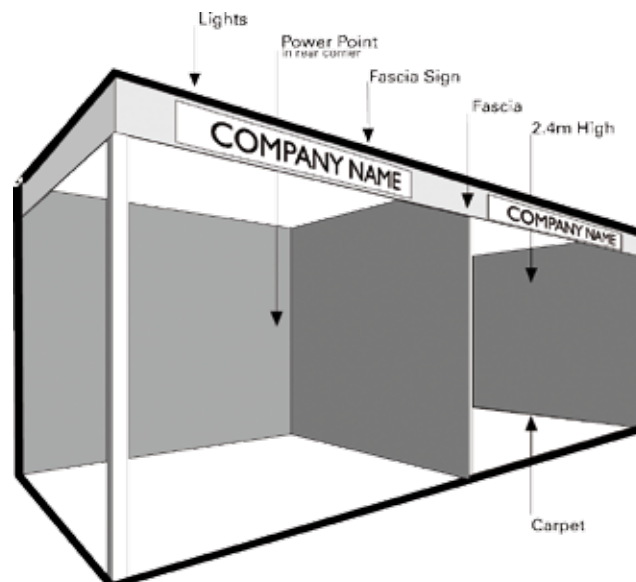


Exhibition

There is nothing like the opportunity to do business face to face and *FutureGas 2012* provides the ideal forum for companies to engage with potential customers. The 2012 trade exhibition has been expanded to house even more of the industry's top suppliers. Last year stands sold out with many companies missing out and as you can see some premium positions are already reserved for the major sponsors – so book your stand now!

The Opening Cocktails, Engineers at the Exhibition Drinks, Women in Energy: Gas Networking Breakfast and all breaks are held in the Exhibition Hall, maximising the traffic during the event. In 2012, the Engineers at the Exhibition will return and stay open later on the Wednesday evening as the exhibition area hosts complimentary drinks. This will ensure that visitors who want to drop by after leaving the office and on their way home can do so.

Premium positions sell quickly. Please call today to discuss the available options.



Who attended last year?

Just some of the job titles of those who attended last year include:

- | | |
|------------------------------|-------------------------------|
| Chief Commercial Officer | Operations Manager |
| Chief Executive Officer | Petroleum Engineer |
| Contracts Manager | Petroleum Geologist |
| Engineer | Pipeline Engineer |
| Estimator | Piping & Mechanical Engineer |
| Field Engineer | Plant Manager |
| Gas Network Planning Manager | Principal Mechanical Engineer |
| General Manager | Process Engineer/Facilities |
| Lead Electrical Engineer | Procurement Manager |
| LNG Engineering Manager | Project Director |
| Manager Engineering Services | Project Engineer |
| Manager Major Projects | Project Manager |
| Managing Director | Safety Engineer |
| Mechanical Engineer | SCADA Systems Engineer |
| National Pipelines Manager | |

Promotion schedule

The exhibition will be heavily promoted to all of those involved in gas and other related industries.

Starting immediately there will be a highly targeted marketing campaign to ensure maximum traffic flow.

Great Southern Press maintains a comprehensive gas database and utilising our extensive lists, the exhibition will be promoted through a combination of e-news updates, emails, direct mail and phone calls.

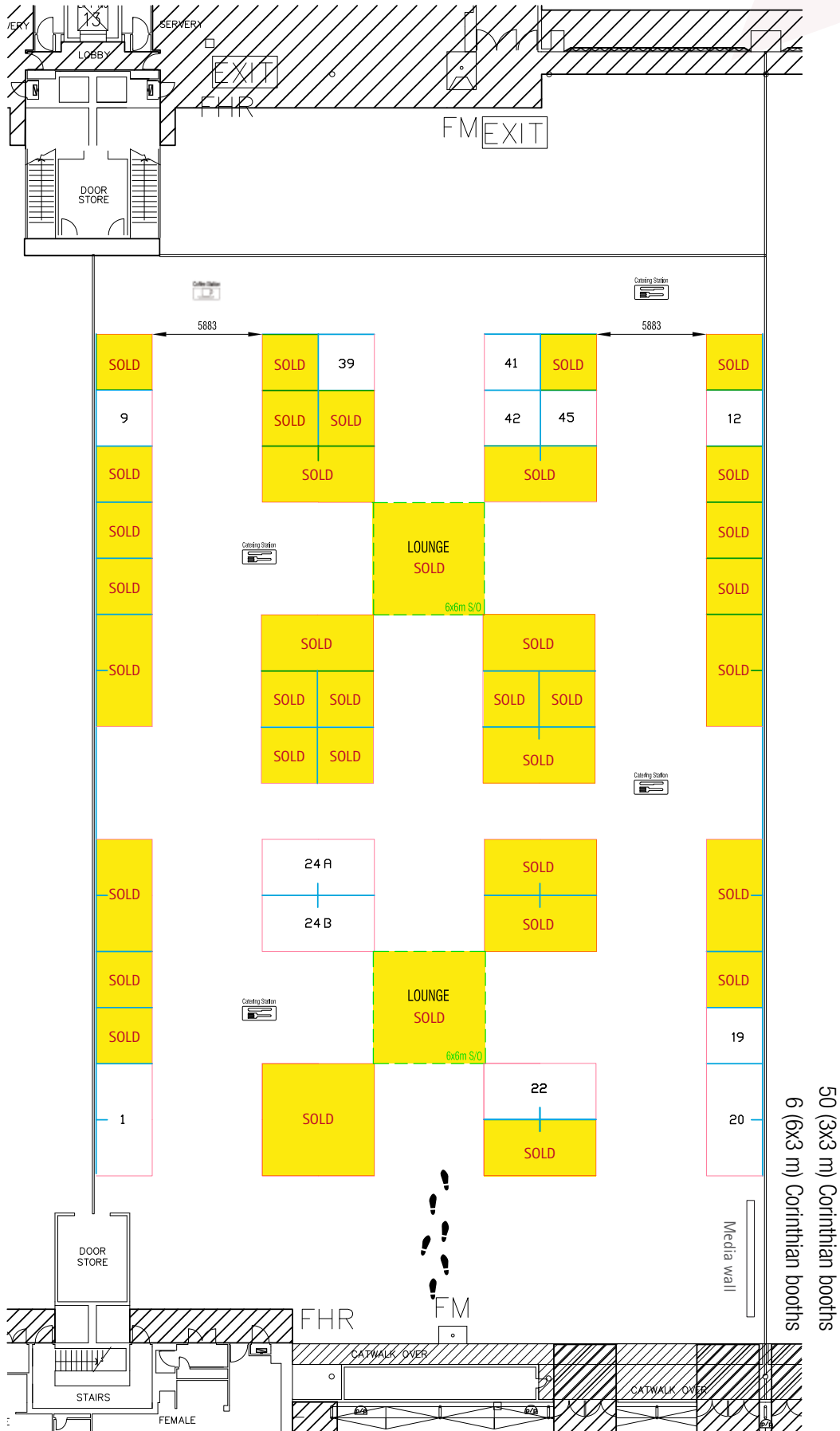
In 2012, the conference organisers will again provide exhibitors with electronic customised invitations featuring their company logo to send to all current and prospective customers they would like to attend.

Those companies who confirm their involvement earliest will gain the maximum exposure and benefit from the exhibition's promotion activities.

Why exhibit?

- Do business face-to-face
- Promote your company
- Raise your profile
- Sell more products and services
- Showcase how your company can help with projects

Conference booth layout



50 (3x3 m) Corinthian booths
6 (6x3 m) Corinthian booths

Sold.

Register your interest in 2013 FutureGAS Road Shows

The FutureGAS Conference and Exhibition is planning to travel to Queensland's unconventional gas heartland – Roma – and the nation's newest LNG export hub at Gladstone in 2013 as part of the conference's extended offering.

Roma

Roma is the epicentre of Queensland's booming CSG exploration industry feeding projects such as GLNG, QSN 3 Pipeline expansion, Roma to Brisbane Pipeline, QCLNG, Arrow's LNG plant, Fisherman's Landing, and APLNG in Gladstone.

Roma is a small town of approximately 7,000, and mining now accounts for almost 5 per cent of the town's employment.

Natural gas produced in Roma travels through 627 km's of pipeline to Gladstone and 440 km to Brisbane. The Spring Gully field is located near Roma and supplies approximately one quarter of Queensland's gas needs.

A number of companies call Roma home including operators such as: Santos, APA Group, QCG, Senex Energy, and Epic Energy among many other established and junior explorers.

A number of contractors working in the area are regular faces in the community including: Energy & Infrastructure (E&I), Energy Drilling Australia, Foster Wheeler, , GHD, Ostwald Bros., Baosteel, Nacap Energy, MIT, OneSteel, Orrcon, JPE and Bredero Shaw, and Macmahon Holdings and many more.



Roma is a hub of natural gas activity.



Origin Energy's Spring Gully Gas Plant is one of the many gas facilities located in the Roma area.

Gladstone

Gladstone has been heralded as a future LNG hub to rival production in the West. The export projects to be located in the city will create global opportunities for Australia.

The proposed LNG projects to be located in Gladstone have the potential to produce 51.8 MMt/a of gas collectively once operational.

The major projects proposed include the Queensland Curtis LNG Project, Gladstone LNG (GLNG) Project, Australian Pacific LNG (APLNG) Project, Gladstone Fisherman's Landing LNG Project, and Arrow Energy's LNG Project.

Gladstone has the potential to employ over 18,000 direct and in-direct employees, and is now serviced by major commercial airlines in order to accommodate the FIFO workforce.

The Roma and Gladstone Road Shows will be a great place to meet with project managers, safety wardens, workers and onsite engineers, who are keen to learn more about the newest products and services that will save them time and money, lead to industry innovation, and ensure their sites are always safe work places.

To register your interest in the 2013 Roma and Gladstone Road Shows, email Sales Manager Tim Thompson via tthompson@gs-press.com.au



EXHIBITION SPACE BOOKING FORM

For sponsorship enquiries, please contact Great Southern Press at conferences@futuregas.com.au or phone (03) 9248 5100.

Title Professor / Dr / Mr / Mrs / Miss / Ms / Other _____

First name _____

Last name _____

Company _____

Position _____

Address _____

City _____ State _____

Country _____ Postcode/Zip _____

Phone _____

Fax _____

Email _____

I would like to book _____ booth(s): Booth number preference:

Shell scheme / Raw space 1 _____ 2 _____ 3 _____

EXHIBITION COSTS All prices are in Australian Dollars.

	9 sqm	18 sqm	36 sqm
Shell scheme	\$2,970	\$5,720	\$11,000
Space only	\$2,695	\$5,192	\$9,988

Once you have confirmed your exhibition space with Great Southern Press you will receive an Exhibitors' Manual. Further questions regarding the exhibition can be followed up with the Event Co-ordinator, Elissa Duck.
conferences@futuregas.com.au

All prices include 10 per cent GST.

I have read and understand the terms and conditions

Please send me information on Prices and availability of sponsorship options Registering to attend the conference

GAS TODAY CONFERENCE EDITION

To really maximise your presence at FutureGAS 2011 ensure your company appears in the conference edition of *Gas Today*. The February edition will be inserted in the conference satchels at the event and be distributed to all attendees. This is a great way to enhance your presence at the event while also targeting over 3000 regular subscribers. Please tick one of the value options to the right if this is of interest. You will be billed for this advert after the magazine has been published. Our design team can also create you a new advertisement at no cost.

Full page: \$2310.00

Half page: \$1595.00

I authorise the above expenditure and acknowledge receipt of this order.

Signature: _____ Date: _____

PAYMENT METHOD

Request an invoice or Pay by cheque. Payable to Great Southern Press Pty Ltd. or Credit card. Charges as per this form are to be debited to:

Mastercard Visa American Express* Diners*

Cardholder's Name _____ Expiry date: _____ / _____

Credit card number

Cardholder's Signature _____ Total payment AUD _____

Note: Payment must be made in Australian dollars.

* American Express and Diners cards incur a 3 per cent surcharge.

Please return completed application form to Great Southern Press:

GPO Box 4967, Melbourne, Victoria 3001 Australia T: (03) 9248 5100 F: (03) 9602 2708 E: conferences@futuregas.com.au

TERMS AND CONDITIONS

Any booking of a 9 sqm space will include one complimentary full registration and one complimentary booth worker registration. The exhibition will bump in on Tuesday 27 March, and the main exhibition will take place from 9am – 7pm Wednesday 28 March, and Thursday 29 March, 9am – 3pm. Bump out will take place before midnight, Thursday 29 March. Your exhibition will be subject to the height, weight and other safety restrictions imposed by the venue. If you are uncertain about these restrictions, it is your responsibility to check with the organisers before confirming your booking. An Exhibitor's Manual will be made available closer to the event detailing options for additional freight, furniture and fittings. These items are bought or hired directly between you and the supplying company and the organiser is not responsible for any agreements made. You will be responsible for insuring your equipment as well as providing the organisers a copy of your public liability insurance. The venue or the government may from time to time impose restrictions and regulations relating to sale or consumption of food or alcohol, health and safety, insurance or any other matter. All exhibitors will be required to comply with any such restrictions and regulations at their own expense. A deposit of 50 per cent must be received to confirm your booking with the balance due no later than January 16, 2012. Default on this payment will be treated as a cancellation on January 17 and normal cancellation fees will apply. If your booking is cancelled prior to October 17, no cancellation fee will apply. If your booking is cancelled between October 18 2011 and January 16 2012, a \$300 administration charge will be levied. If your booking is cancelled between January 17 and February 24 (including non-payment of balance due January 16), a fee of up to 50 per cent may be charged. If your booking is cancelled after February 24, the full amount may be charged. All cancellations must be submitted in writing. A deposit of 50 per cent must be received to confirm your booth booking with the balance due no later than 14 February 2012.